

MEALS & ENTERTAINMENT - 2024 and After*

*This is a general guide and does not include all factors to consider; please refer to IRS Publication 463.

Example Situations for Meals**:	Deductible Percentage		
	100%	50%	Zero (Non-Deductible)
Restaurant meals with partners, clients, prospects:		X	
Meal served at a business meeting held in a hotel meeting room:		X	
Meal while traveling away from home overnight for business:		X	
Meals made on the premises for the general public at a marketing presentation:		X	
Meals you cooked in your hotel room kitchen while traveling away from home overnight for business:		X	
Employee meals for convenience of the employer, served by in-house cafeteria:		X	
Employee meals for a required business meeting, purchased from a restaurant:		X	
Office coffee, water, and snacks (meals provided for the convenience of the employer):		X	
Year-end party for all employees and spouses:	X	X	
Year-end party for customers or clients classified as entertainment:			X
Holiday parties, annual picnics, summer outings, golf outings, and other events primarily for the benefit of all employees:	X		
Team-building or employee appreciation events for all employees:	X		
Entertainment such as baseball and football games with clients or prospects:			X
Golf outings, theater, or sports event tickets:			X
Meals in conjunction with golf outings, theater, or sports events, purchased separately from the entertainment and related to a business purpose:		X	
Meals with a prospective customer at the country club following your non-deductible round of golf (business was discussed):		X	
Example Situations for Entertainment:	Deductible Percentage		
	100%	50%	Zero (Non-Deductible)
Sporting, Hunting, Fishing			X
Plays, Theatres, Shows, Concerts			X
Golf outings and sporting event tickets:			X
Tickets to clients for any of the above			X
Dues: Country clubs, social clubs, golf clubs, athletic clubs or organizations			X
Skybox, Sporting or Entertainment facilities fees or leases			X
Entertainment directly related to taxpayer's line of business (sporting goods salesperson going to ballgame)	X		

**The following criteria must be satisfied for a food or beverage expense to be deductible as a business-related meal:

1. The expense is ordinary and necessary and paid in carrying on a trade or business;
2. the expense is not lavish or extravagant;
3. you, the taxpayer, or employee are present when the food or beverages are furnished;
4. the food and beverages are provided to a current or potential business customer, consultant or similar business contact; and
5. food and beverages provided at an entertainment activity are deductible if they are purchased separately.